

MINUTES 3/09/2025	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	6.00pm	
Present	J.Hornum, W.Trow, S.Smith, C.Bailey, R.Thomas, H.Christensen, W.Ayers. K.Menard, G.McMullen, J.Milton, W.Irvine	
Apologies	N.King, S.Doyle	
Carnivale parking	R.Thomas asked if BMC could improve the parking in the town to prevent damage to private and public land. C.Bailey offered to assist. BPA advised R. Thomas to report community concerns regarding parking to the BMC Committee and President.	R.Thomas
Shire representation at meetings	<p>S.Smith asked if a Shire Councillor could come to the BPA meeting. J.Hornum advised that Shire training nights were being held on Wednesday's making this difficult, however:</p> <ul style="list-style-type: none"> • BPA President and Secretary meet once every two months with Shire CEO and President (see Annex C) • Shire receives copy of BPA Minutes • Shire President has been invited to the AGM and members are encouraged to raise the issue then. 	All
Shire meeting	J.Hornum and W.Trow met with Shire CEO & President on 29 August. See Annex C for summary.	Information
War Memorial	W.Irvine advised that Balingup Mens Forum has agreed to transfer \$400 to Avenue of Honour to assist purchase of flagpole and he now has enough funds to purchase without applying for a grant. He is obtaining new quotes for the flagpole and described a method proposed for the plaques. BPA reminded him to send the letter to the Shire and the project can go ahead when approval is provided.	W.Irvine
Water Leak Community Centre	A significant water leak at the Community Centre has resulted in a bill of \$1748. Repairs were carried out immediately and BPA submitted a request for leak refund on 11 Aug 25. Maximum they will give is 50%.	W.Trow/ J.Hornum
BPA AGM	All were reminded that the BPA AGM will be held on Wednesday 1 October, 6pm. There will be no general meeting in October. It was agreed that BPA provides wine & nibbles up to the value of \$300. K.Menard offered to purchase nibbles and wine. Moved K.Menard Seconded W.Trow Carried	K.Menard
Grants – Farmers markets.	Western Australian farmers' markets can apply for grants of up to \$50,000 to assist business operations and sustainability. The focus is on food and beverage but that doesn't mean the market can't also have art and craft. For more information, go to: https://www.dpir.wa.gov.au/businesses/grants-and-support/farmers-market-grant	Information
BACH	BACH (Balingup Arts & Cultural Hub) is very pleased to have received the grant of \$7939.80 that will see a new annual cultural tourism and music event established for the South West Region and beyond.	Information

Balingup Medieval Carnivale	Another huge success for the Medieval Carnivale with the biggest crowd ever (estimate 14,000) enjoying the sunshine – especially on the Saturday. A more detailed report will be provided at the BPA AGM in October. BPA extended its congratulations to the BMC committee for another well run event.	Information
Aged Care Sector	Busselton Hospice Care advises that Homemade Support is carrying out a tour of the South West to explain on how to navigate the Aged Care sector. The Balingup session will be on Wednesday 17 th September Recreation Centre at 10.30am. Provided by Busselton Hospice. Cath Bailey and Sharon Smith are co-ordinating.	Information
The Chuddich are back!	Ron Robertson has advised that, for the first time in 34 years, he has seen a chuddich come from the Racecourse Flora and Fauna Reserve and proceed to his ponds where “no doubt the water birds were of interest”. He believes that the chuddich is reclaiming the estate that the foxes dominated.	Information
Curtin University students	Reminder - a group of 10 Curtin University students will be visiting Balingup on the weekend 12-14 Sept. The aim is for them to experience firsthand, community volunteering ... something Balingup is expert at! They will be working at the Carnivale Workspace, SFFD, Community Garden and Bibbulmun Track. Accommodation will be at the Recreation Centre. Please make them welcome.	All
Local government elections	Meet the candidates who have put their hand up to run at the local government elections in October. Tuesday 7 th October Balingup Recreation Centre 5pm. Event co-ordinated by Donnybrook-Balingup Chamber of Commerce.	All
DRA Meeting	Disaster Relief Australia will provide an overview of assistance that can be provided after an emergency (eg bushfire). The presentation will be held on Friday 5 th September 1pm at Balingup Recreation Centre. Member for Collie Preston, Jodie Hanns, has confirmed attendance and will participate in a general discussion at the end. Jodie will also be at the Village Green playground 10-11am to meet with community members.	Information
Talison consultation (1)	Cr Grant Patrick has been appointed as the Shire of Donnybrook-Balingup representative on a Stakeholder Reference Group being set up by Talison. Anyone wishing to raise concerns/issues can contact Grant on grantpatrick@donnybrook.wa.gov.au	All
Talison consultation(2)	ReGenstrategic has been engaged by Talison to conduct a social impact assessment their proposed Lithium Operation Expansion Project. They are visiting the area and have offered to run a focus group in Balingup to hear and record the thoughts of those who are potentially impacted by the proposed project. Rick Thomas has agreed to co-ordinate this and is proposing Tuesday 23 rd 6pm – 8.30pm at Community Centre (to be confirmed). Anyone interested should contact Rick on ricthomas@wn.com.au	All

Shire Community scorecard	The Shire of Donnybrook Balingup is inviting all customers, residents, ratepayers, businesses, community groups and visitors, to complete a 2025 MARKYT Community Scorecard (Press CTL and click for link). The scorecard gives community members an opportunity to comment on local services and facilities, from festivals and events to local parks, playgrounds, roads, waste, safety and much more. This feedback helps Council to understand local priorities, and to prepare the Shire’s plan for the future. All are encouraged to complete.	All																						
Report on action items Annex A	Ongoing (tabled) Complete (tabled)	Chair																						
Correspondence list	Incoming/Outgoing (tabled) Annex B	Secretary																						
Correspondence list accepted and received	Moved: W.Trow Seconded: J.Hornum																							
Other meetings/groups		Secretary																						
Confirmation of minutes previous meeting	Amendments (N) Moved W.Trow Seconded H.Christensen	Carried Y																						
Treasurer’s report Accounts for payment	BPA Treasurer’s Report as 31/08/25 Available Balance - BPA Operating Account \$3,336.60 Current Balances: <table><tr><td>BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)</td><td>\$4,563.64</td></tr><tr><td>BPA Trust Fund Account</td><td>\$5,129.60</td></tr><tr><td>Balingup Futures Term Deposit Account</td><td>\$35,842.25</td></tr><tr><td>Insurance Reserve Term Deposit Account</td><td>\$38,444.27</td></tr><tr><td>(previous) Event Coordinator Account</td><td>\$1.22</td></tr></table> Record of funds held on behalf of BPA sub committees as 31/08/25 (included in operating account balance above) <table><tr><th>Name</th><th>Balance (Start of Month)</th><th>Balance (End of Month)</th></tr><tr><td>Avenue of Honour</td><td>827.04</td><td>827.04</td></tr><tr><td>Men in Sheds</td><td>400.00</td><td>400.00</td></tr><tr><td>TOTAL</td><td>(1,227.04) ACTUAL \$1,236.04 *BRG \$9.00 to repay</td><td>\$1,227.04</td></tr></table>	BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)	\$4,563.64	BPA Trust Fund Account	\$5,129.60	Balingup Futures Term Deposit Account	\$35,842.25	Insurance Reserve Term Deposit Account	\$38,444.27	(previous) Event Coordinator Account	\$1.22	Name	Balance (Start of Month)	Balance (End of Month)	Avenue of Honour	827.04	827.04	Men in Sheds	400.00	400.00	TOTAL	(1,227.04) ACTUAL \$1,236.04 *BRG \$9.00 to repay	\$1,227.04	Treasurer
BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)	\$4,563.64																							
BPA Trust Fund Account	\$5,129.60																							
Balingup Futures Term Deposit Account	\$35,842.25																							
Insurance Reserve Term Deposit Account	\$38,444.27																							
(previous) Event Coordinator Account	\$1.22																							
Name	Balance (Start of Month)	Balance (End of Month)																						
Avenue of Honour	827.04	827.04																						
Men in Sheds	400.00	400.00																						
TOTAL	(1,227.04) ACTUAL \$1,236.04 *BRG \$9.00 to repay	\$1,227.04																						
Treasurer’s report accepted	Amendments N Moved J. Hornum Seconded R.Benson	Carried Y																						

Business arising previous minutes	See Annex A	
Reminders	<ul style="list-style-type: none"> • Friday 5th September – Disaster Relief presentation – 1pm at Recreation Centre. • Saturday 6th September- BACH Classic Guitar performance. 7pm town Hall. • Friday 12th Sept Curry Meals Night fundraiser – Recreation Centre 6pm • Wednesday 17th September Information Session – new government home care packages. Recreation Centre 1030am-1230. • Tuesday 23rd – Talison focus group. 6pm – 8.30pm at Community Centre (to be confirmed) • Wednesday 1 October, 6pm BPA AGM • Tuesday 7th October Meet the Candidate - Recreation Centre 5pm 	
Meeting closed	6.49pm	
Next meeting date/time	BPA AGM Wednesday 1 October, 6pm	

BPA Action List

as of 6/08/25	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
MEETING DATE PERSON RESPONSIBLE	ITEM	STATUS
Pedlars G.Griffiths, R.Price J.Hornum Aug 25	At the August 25 meeting, M.Lee put forward the idea of bringing Pedlars under the umbrella of BPA. He has provided a letter confirming his opinion that Pedlars activities fall within the scope of BPA Constitution. He suggested the Pedlars and BPA enter into discussions to enable Pedlars to operate as a sub-committee of BPA. Further discussions to take place. Ongoing.	ONGOING
Transit Park showers. J.Hornum Aug 25	In September 2024, BPA wrote to the Shire requesting that the fee for using showers at the Transit Park be waived or reduced during periods of declared drought. This was included as a budget request in April 25. The Shire agreed to review the fee to ensure equity with other Shire facilities. In a meeting with the Shire, J.Hornum suggested that the Visitor Centre holds a key to issue to people (this to be used in lieu of code). Shire has requested BTC submit details in writing. BTC to progress this matter.	COMPLETED
Staying in Place W.Trow/ J.Hornum C.Bailey Aug 25	BPA has sought approval from the Busselton Hospice Care Inc. Board to enter into a partnership on the Staying in Place model to deliver Home Care Packages in the Balingup district. The terms of the partnership including communication, support arrangements, revenue sharing to be negotiated in the partnership agreement forming process once approval is received. BHCI Board will consider BPA's application to work in partnership with them at a Board meeting on 25 th September 25. See General Business.	ONGOING
Village Green toilets. W.Trow Aug25	Balingup Visitor Centre volunteers advise they have been receiving complaints about the poor standard of cleaning in the Transit Park toilets. BPA wrote to the Shire to ask for their staff to conduct random checks and take action if needed. Shire has advised that photos should be taken and forwarded to them. Action by Balingup Visitor Centre.	COMPLETED
Telling Tales C.Maddison/ J.Hornum Jul 25	BACH committee has requested that BPA underwrite the 2025 event to the value of \$3000. This is a precautionary measure in case enough money is not made on tickets. It was agreed that this was a special case, and subject to C.Maddison providing the relevant paperwork regarding expenditure, BPA underwrites Telling Tales 2025. As of 3/9 Telling Tales has provided a summary of income/expenditure for the 2025 event. As the event made a loss, J. Hornum will transfer the \$3000 as agreed. It was agreed that BPA writes to Telling Tales to advise that this was a one-off exception and that in future, they must apply to the Balingup Community Grants fund (J.Hornum/W. Trow).	ONGOING
Disaster Relief Australia W.Trow Jun 25	W.Trow has invited Disaster Relief Australia to explain their role and to discuss opportunities for DRA to use the CISCO (Balingup Recreation Centre) as a forward operating base. The presentation will be held on Friday 5 th September 1pm at Balingup Recreation Centre. Member for Collie Preston, Jodie Hanns, has confirmed attendance and will participate in a general discussion at the end. Anyone interested in attending to contact Wendy Trow balinguppa@outlook.com .	ONGOING

Honour Board/ H.Christensen Jun 25	H.Christensen has requested that the Honour Board be up in the foyer of the Town Hall. This will be completed soon..	COMPLETED
War Memorial W.Irvine J.Hornum May 25	W.Irvine advised he has been progressing this project: <ul style="list-style-type: none"> • Places of Pride website – action complete. Wayne has sent password to J.Hornum so she can upload the BPA logo. • He is sending a letter to the Shire regarding location/proposal. This was raised at BPA's meeting with Shire on 29 Aug 25 and they were receptive. • Avenue of Honour group will prepare a funding application to go to Bendigo Bank to purchase a flag pole • BPA will auspice the application. 	COMPLETED
Community Foundation Nov 24/ W.Trow	Initial discussions have been held with Fremantle Community Foundation to discuss creating a Community Foundation in Balingup. FCF advised (22 July) they have DGR1 (charitable) status but are still awaiting ATO approval. A meeting will be held with the wider community when DGR1 status confirmed.	ONGOING
Stand pipe costs W.Trow Aug 24	There is a 45% difference between water charges in Donnybrook and Balingup. Shire has written to Water Corporation requesting clarification (10 March 25). This was raised at meeting with Shire on 29 Aug 25 and they advised they have not received a response. BPA has sent a copy of the Shire letter to Jodie Hanns (1 Sept 25)	ONGOING

Annex B

Emails/Letters In Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
6 Aug	Water Corp	Water bill	WT/JH
6 Aug	ATO	GST Registration document	JH
6 Aug	ATO	PAYG document	JH
7 Aug	Talison	Bulletin	Fwd all BPA (JH)
8 Aug	HC Jones	Plumbing invoice (water leak)	JH/WT
9 Aug	M.Lee (via JH)	Pedlars advice	JH
11 Aug	Water Corp	Acknowledge water leak application	WT/JH
11 Aug	DBCI	Meet the candidates	JH
15 Aug	Shire Accounts	Invoice 0244	JH
16 Aug	I.Nissida	Telling Tales financial results	JH
15 Aug	S.Delaporte	Australia Day grant	JH
18 Aug	W.Irvine	Places of Pride	Wt
18 Aug	Grants at CITS	Letter of offer (BACH)	Fwd to G.Hodge
18 Aug	W.Irvine (via W.Trow)	Proposed flagpole letter to Shire	WT
21 Aug	Jodie Hanns	Sundowner invite \$200	Info
22 Aug	Balingup Markets	Farmers market funding opportunity	New Business
22 Aug	Synergy	Invoice	JH
22 Aug	BACH	Request letter support	WT
25 Aug	BACH	Request financial information	JH
22&26 Aug	Donnybrook CRC	AGM Invite	Information
27 Aug	Western Power	Planned outage 10 Sept	Fwd H.Christensen
28 Aug	Regen Strategic	Talison social impact assessment	Fwd to R.Thomas
29 Aug	Grant Patrick	Talison stakeholder	FWD to R.Thomas & S.Doyle. See Gen Business
1 Sept	Qualtrics	2025 Market Scorecard	See Gen business
2 Sept	S.Delaporte	2025 Market Scorecard	See Gen business
2 Sept	DLGSC	Remittance advise (CITS)	JH
2 Sept	BACH	Event reminder	Info
3 Sept	Jodie Hanns	Standpipe - water subsidies	WT
20 Aug	Shire Donnybrook-Balingup	Rates invoice	JH
3 Sept	Telling Tales (I. Nissida)	Request invoice \$3000 -event underwriting	JH

Letters/emails Out

Date	To	Subject	Actioned by
8 Aug	Busselton Hospice	Staying in Place proposal	WT/JH
8 Aug	Shire	Transit Park toilets	WT
11 Aug	All BPA	Minutes Aug meeting	WT
11 Aug	All BPA	Mable & DRA presentations	WT
26 Aug	DLGSC	Letter of support BACH	JH
27 Aug	G.Hodge	CITS banks statement header	JH
28 Aug	All BPA umbrella groups	Insurance/reporting	WT
28 Aug	BACH	Letter of support (generic)	WT
29 Aug	All BPA	Action list/Agenda Sept meeting	WT
1 Sept	Jodie Hanns	Standpipes	WT
2 Sept	R.Thomas	Talison Social Impact Assessment	See Gen Business

Summary of meeting with Shire CEO & President 29th August 25

Balingup Playground	The Upcycle proposal to construct a new playground has been given approval to take to the concept drawing stage. ARC has agreed it can be located on the Village Green. Rosco is working on this with Karen Magi.	CEO
Carnivale bins	CEO advised he will check with Rosco, but Shire plans to gift rubbish bins to BMC/SFFD to reduce workload of Shire staff.	CEO/ Wendy
Flagpole	We advised CEO of plans to construct a flagpole at the War Memorial. He was receptive to the idea and asked that the plans be submitted in writing so they could do a 'dial before you dig'.	Wendy/ Wayne Irvine
Skatepark	Jodie suggested modifications to improve the skatepark (remove one section and treat the metal). CEO asked for proposal in writing.	Jodie
Recreation Plan	Shire is funding a Balingup Recreation Master Plan in 2025/26.	Information
Council elections	There are (at least) 3 vacancies for the Council elections. A 'meet the candidate' will be held in early October.	Information
BPA AGM	AGM will be held Wednesday 1 st October at 6pm. We invited Shire President and Shire officers to attend.	CEO/President

Ongoing from June meeting

Public showers	We discussed the lack of access to public showers at the transit park. The Shire was initially reluctant to provide this service but have suggested a request be submitted in writing so they can better understand the problem.	Jodie
Standpipe	The Shire has written to Water Corp but received no response. We agreed BPA should raise the issue with Jodie Hanns MP. Fee now is \$12.45 (Balingup) and \$8.60 (Donnybrook).	Wendy